Full Name

**Insert your photo here**

Choose a photo in which you are smiling and are wearing a crew uniform (plain white polo or collared shirt). Make sure your presentation is neat and tidy. Remember that this may be presented to the owner and first impressions count!

## YOUR ROLE

**Phone number:** insert here (with country code)

**E-mail:** insert here

#### **Date of Birth:** insert here

**Nationality:** insert here

**Visas:** insert here (with expiration date)

**Languages:** insert here

**Driving licence:** insert here

**Visible tattoos:** insert here

**Non-smoker/smoker:** insert here

**Location:** insert here

## PROFILE

Write a few sentences about your key attributes, your relevant skills, years of experience in a particular area, proven longevity etc. This is your chance to sell yourself so use it to present your key strengths.

## QUALIFICATIONS AND CERTIFICATES

*List all your relevant licenses and qualifications, including STCW refreshers with expiry dates.*

* STCW expiring dd.mm.yyyy
* Medical certificate expiring dd.mm.yyyy
* …
* …

## SKILLS

*List all your relevant hard and soft skills. This can include computer programs you know how to use as well as things like leadership skills, new-build or shipyard experience, etc.*

* MS Excel
* Voly
* …
* …

## YACHTING EXPERIENCE

*List your experience chronologically starting with your most current job first.*

**Date (month, year) | Vessel name | Size | Charter/Private | Position**

A brief description the yacht’s program, itinerary, charter/private, guest usage, your responsibilities and assignments.

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## LAND BASED EXPERIENCE

**Date (month, year) | Company/Restaurant/Hotel | Position**

Description of responsibilities and assignments, along with a brief company profile. For restaurants and hotels add if it was high-end or family style, busy or more intimate.

**HOBBIES AND INTERESTS**

Knowing your hobbies and interests could assist us in identifying yachts best suited to you. What are you passionate about? Have you participated in any competitions or have travelled through certain world regions? Do you have any projects you are working on?

## REFERENCES

**Full Name** | **Position** | Yacht Name | Phone number (with country code) | email

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